

MINUTES of the meeting of North Leigh Parish Council held in the Youth centre at the Memorial Hall on Thursday 10 September 2015 at 7.30 pm.

Present: R.Soper (Chairman), D. Gough, G. Matthews, B.Norton, S. Cusick and I Hogg

In attendance: Lynda Scott, Clerk to the Council.

1 Apologies: R.Langley, H. St John, C.Frost and CC L Chapman

2 Declarations of interest: none.

3 Minutes

Resolved that the Minutes of the Meeting held on 9 July 2015 be approved as a true and correct record.

4 Matters Arising

(i) NL Website update – none

(ii) Volunteers Deferred to the next meeting

(iii) Village Walk with OCC officers and CC Louise Chapman

RS gave an overview of the outcomes of the walk and said it had been an informative and useful meeting. The Minutes of the meeting were discussed and the Clerk was asked to contact the probation service with respect to the work required at the entrance to Evenlode Close.

(iv) Play area lease (outstanding matter from APM)

CC Louise Chapman has invited RS to meet with her and the Leader of OCC together with relevant officers to discuss a solution to the issue of the lease of the Children's Play area by the school. RS will contact Louise to arrange a meeting over the next few weeks.

5 Thames Valley Police Report

None received.

6 Planning Decisions:

- Land to the north of 71-81 Park Road: Sec of State appeal: Appeal dismissed
- Heath Farm: erection of agricultural building: Granted
- Masons Arms; internal alterations: Granted
- Gladman proposal for the development of up to 76 dwellings on land south of New Yatt Road. Refused
- Gorseland hall, Boddington Lane: Erection of self-contained log cabin: Granted

7 Planning Applications & Correspondence:

Land at NL Windmill: proposal for the development of five three storey cottages and extension and conversion of the Windmill to form a holiday let. Robust objections submitted

34 Perrott Close: single story extension and conversion of garage to living accommodation and first floor extension. No objection but concerns re parking space and in/out arrangements.

Wilcote Manor: renovation of Manor House: no comments/objections

The Malt House, East End:Single story extension:No comments/objection

1A Park Side: creation of detached dwelling: no comment

41 Perrott Close: removal of existing garage and conservatory. Erection of rear and side extensions: no comments/objection

8 Finance

8.1 Accounts for payment: approved: see attached.

8.2 Spend against budget report; approved: see attached

8.3 Risk assessment schedule and Assets Register review; deferred to the next meeting. Addition of the new salt bins to the Assets Register.

8.4 External Audit Report: members considered the external audit report and the Annual Return was approved and accepted. The auditor's comments concerning the inaccuracy re the PC not being the sole Trustee to a Trust Fund was noted

9 Open Spaces Reports:
Received from CF and IH

9.1 ROSPA report: IH reported that no urgent matters had been raised in the report and will summarise any actions required for the next meeting.

10 Cemetery/ Churchyard

10.1 Reports received from HStJ

10.2 Planting of a commemorative tree in the Cemetery – members discussed the possibility of planting the tree in the Churchyard rather than in the cemetery; at a site between the church and the road. Clerk to write to the PCC. The PCC does not wish the tree to be planted in the churchyard; RS to speak with Geoff Barrell of the British Legion.

10.3 HStJ has received a quotation of £250 for felling the pine trees that need removing in the churchyard.

HStJ said that the trees are several yards from the church and therefore their removal should have no implications for the church foundations. RL expressed concerns about heave and that there might be implications for the wall near to the trees.

The Clerk reported a response from the Rev. Margaret Dixon questioning the quotation from C&M Trees and Landscapes. The PCC have agreed to the four trees being felled but are very concerned that the quotation may not include proper treatment of the roots to prevent harm to the church foundations and the crypt. They also raised the question of the contractors insurance and advised that a faculty for approval of the work needs to be applied for prior to any work taking place.

Following discussion it was agreed that the Clerk write to the Rev Dixon suggesting that she make application for the faculty from the Diocesan Advisory Committee before any further discussion takes place. Awaiting a response.

10.4 Review of Cemetery regulations

Members agreed a revision to the cemetery regulations which will take effect from 10 September 2015 and will be reviewed annually. All cemetery fees for non-residents will be double the standard charges.

11 Traffic & Roads Reports and other Highways Matters

11.1 Community speed watch

RS will circulate dates for further speed watch on Church Road, New Yatt Road and at East End.

11.2 Salt bags: Clerk to order one free bag of salt.

12 Consultation: Bus Services review; Clerk to submit members' concerns to OCC

13 Correspondence:

A letter received OCC in response to Council's request to extend the Cycle Lane along the A4095. OCC have no funds to support this initiative.

A letter received from Hilary Sawyer requesting a traffic survey on Church Road. Clerk to forward to OCC Highways

Email from Rosemary Brock concerned about the poor maintenance of Windmill Heights. Clerk has advised WODC who will remedy the situation

14 Any Other Business

GM requested that the PC agree to re-submit its comments/objections to the proposals for the Saddlers Arms. GM to arrange.

Date and time of next meeting: Thursday 8 October 2015 at 7.30 pm

The meeting closed at 8.50pm.

Chairman Date