

**MINUTES of the meeting of North Leigh Parish Council held in the Youth centre at the Memorial Hall on Thursday 13 October 2016 at 7.30 pm.**

**Present:** G. Matthews, S. Cusick, I Hogg,, P.Lawrence, D. Fettes, C. Frost, R. Riley, H. St John and J. Nicholson

**In attendance:** Gabriele Kern, Clerk to the Parish Council

**1 Apologies:** none

**2 Declarations of interest:** None

**3 Minutes**

**Resolved:** that the Minutes of the Meeting held on 8 September 2016 be approved as a true and correct record.

**4 Matters Arising**

**(i) Play area lease**

Final response from OCC outstanding, lease to be requested (IH)

**(ii) Cemetery hedge cutting and grave reservations**

Hedges have been cut. The PC had enquiries about plot reservations at the cemetery, and decided after visiting the site that reservations can be made but not in a specific place.

**(iii) Grass cutting contracts**

WODC sent through the grass cutting contracts after request from the clerk. PCs commented that there was no way of confirming if the work had been done. Clerk to write to WODC and ask that PC is advised once work has been carried out. Responsibility for monitoring the work to be decided on.

**(iv) Virgin Media**

Invitation to November PC meeting

**(v) Tree ownership at 15 Common Road**

PC owns land with trees planted in residential area; site visit showed no particular growth issues with trees, GM sent note to resident accordingly.

**(vi) Salt storage**

A shift of the winter salt storage place was considered. Clerk to write to Cotsway Housing to enquire if salt could be securely stored at Shakenoak NL.

**5 Appeals**

**5.1 Gladman appeal:** PCs attended meeting on 20 September; outcome difficult to predict, decision is expected by end November/early December.

**5.2 Notification of planning Appeal;** land North of Fair View, East End, APP/D3125/W163157788; original application number 16/00690/OUT

**6 Thames Valley Police Report**

None received.

**7 Planning Decisions:**

Non compliance with condition 2 of planning permission 16/00507/FUL to allow relocation of bin store; Fairacre 18 Park Road North Leigh Witney Oxfordshire OX29 6RX; Ref. No: 16/02809/S73 | Validated: Mon 22 Aug 2016 | Status: Approved

Proposed detached garage and studio; Walnut Tree House 22 Ladywell Close North Leigh Witney Oxfordshire OX29 6RL; Ref. No: 16/02808/HHD | Validated: Fri 05 Aug 2016 | Status: Approved

Remove existing agricultural barns and erection of new dwelling; Wilcote Barn Wilcote Chipping Norton Oxfordshire OX7 3EA; Ref. No: 16/02750/FUL | Validated: Fri 12 Aug 2016 | Status: Refused

**8 Planning Applications & Correspondence:**

**8.1 Working Group report**

none

**8.2 Summary of Councillors responses to planning applications**

Erection of single storey side extension; Spyall Lodge, Heath Farm Lane, North Leigh, Witney, Oxfordshire OX29 6RS; Ref. No: 16/03025/HHD | Validated: Mon 19 Sep 2016 | Status: Under consideration | Comments: PCs noted that plans lacked detail regarding height of roof. It was pointed out that the 'lean to' roof does not match the rest of the property; it was observed that the building now planned originally started as a garage to the farmhouse

Conversion of existing detached garaging to create office, including installation of flue and provision of raised terrace; Sturt House, The Quarry, East End, North Leigh, Witney Oxfordshire OX29 6QA; Ref. No: 16/03014/HHD | Validated: Tue 20 Sep 2016 | Status: Under consideration | Comments: PCs did not object to the application; the point was made that the officer should confirm what use the garage is converted to, so that this would be recorded

Alterations and extension to rear existing dormer windows and raising of roof and front gabled roof to create additional bedroom and enlarged bathroom; Langdale, New Yatt Road, North Leigh, Witney, Oxfordshire OX29 6TN; Ref. No: 16/03253/HHD | Validated: Wed 28 Sep 2016 | Status: Under consideration | Comments: not received yet

**8.3 Report on Village Foundation**

IH summarised Village Foundation as a property developer with an edge, sympathetic towards mixed housing, providing also low cost properties but essentially being a developer

**9 Finance**

**9.1 Accounts for payment:** see attached

**9.2 Spent against budget;** see attached

**10 Open Spaces Reports**

Received from IH and CF. All spaces checked and approved with no incidents being reported

**11 Cemetery/ Churchyard**

No report received.

**12 Traffic & Roads Reports and other Highways Matters**

**12.1 Community speed watch**

IH reported on cost of £104.99 for radar speed gun; PC voted unanimously to go ahead with purchase

**13 Correspondence**

**13.1 Election of Member of Parliament on 20 October**

**13.2 Resident enquiry about street lighting times in North Leigh** HStJ, GM and Clerk have answered queries regarding the hours of street lighting

**13.3 Precept** GM explained that correspondence received from OALC did not impact on North Leigh Parish Council

**14 Remembrance Sunday**

A wreath will be laid down on Sunday, 13 November at the Memorial by the Parish Council to commemorate those who were killed and those who fought with them and alongside them.

**15 Resignation, NLPC clerk position to be advertised**

Current clerk resigned during probationary period from post and will cover the position until end of October. GM to advertise post in Nor Lye News. It was thought possible to bring in someone on a contractual basis until position is filled.

**Any Other Business:** for mention only – HStJ mentioned the revised 'Local Plan' which can be viewed on WODC's website

The meeting closed at 10 pm.

**Date and time of next meeting:** Thursday 10 November 2016 at 7.30 pm

Chairman .....

Date .....