

MINUTES of the meeting of North Leigh Parish Council held in the Memorial Hall Youth Centre on Thursday 12 March 2015 at 7.30 pm.

Present: R. Soper(chair), D. Gough, B. Norton, C. Frost, G. Matthews, R.Langley and I Hogg

In attendance: Lynda Scott, Clerk to the Council

1 Apologies: H. St John and S. Cusick

2 Declarations of interest: None

3 Minutes

Resolved that the Minutes of the Meeting held on 12 February 2015 be approved as a true and correct record.

4 Matters Arising

(i) B Timms' letter re footpath from the school to the top of Windmill Road and from Wilcote View to the newly repaired path near the garden centre.

RS will review and report back. BN has referred the matter to CC Louise Chapman.

(ii) Broadband Upgrading

Contractor processes now complete; work expected to begin in April.

(iii) NL Website

RS suggested that GM look at the website for Charlbury PC to see if there was any scope to develop the NL website in a similar way.

(iv) PCC request for signage on Church Road

Clerk requested to advise the PCC of the costs provided by OCC highways.

(v) Proposed village clean-up day

CF reported that she had spoken to other interested parties and proposed to organise a two hour clean-up in April focussing on a litter pick and cleaning of village signs. The PC supported the venture and IH agreed to help CF with its organisation

(vi) Problems with parking outside the school

BN reported further problems with traffic flow caused by rows of parked cars outside the school and suggested that the PCSO be asked to place cones there to discourage people from parking. RS agreed to speak to his contact in the local Neighbourhood Police Team.

5 Thames Valley Police Report

None received.

6 Affordable Housing

Agenda item requested by H. St John – no report received

7 Planning Decisions:

Removal of planning permission condition 2 at Holbrook Farm to allow the barn to be used as holiday lets: granted

Holly Tree Cottage – resubmission: Part demolition of side extension to erect a single and two storey side extension and first floor extension: granted

8 Planning Applications & Correspondence:

8.1 Working Group report

Single storey extension and raising the roof of the garage at 25 Windmill Heights: awaiting plans
16 Common Road: Construction on the roof of existing house to provide increased internal floor area and replacement of two velux windows with dormer windows: awaiting plans

9 Finance

9.1 Accounts for payment: approved: see attached.

9.2 Spend against budget report; approved: see attached

10 Open Spaces Reports:

Received from CF

Letter from Mr and Mrs Kerpache concerning overhanging foliage in two sites in the village which is causing obstructions to the view of vehicles. HStJ to report back. Outstanding

11 Cemetery/ Churchyard Report

11.1 no report received from HStJ

11.2 Planting of a commemorative tree in the Cemetery – RS, RL and HStJ to meet with Geoff Barrell to discuss details and position. Outstanding

11.3 HStJ reported overgrown pine trees in the churchyard now growing very close to the church and in need of pruning. The PCC have requested that the Parish Council arrange to have the trees felled/cut back. HStJ seeking a quotation; RS to obtain a professional report and costs.

11.4 The Clerk was asked to contact the grave digger to ask that he remove the shuttering left under the hedges in the cemetery. Also to ask R Allsworth to repair the latch on the cemetery gate and to clear the drain there.

12 Traffic & Roads Reports and other Highways Matters

12.1 Community speed watch

Members agreed dates for update training and identified a number of sites in the village where speed checks are needed. It was also suggested that the PC put up signs around the village saying that the village is protected by community speed watch – using existing sign posts.

13 Consultation:

Local Plan: HSt J advised by email that the PC needed to be ready to submit objections during the consultation period. Noted

14 Correspondence:

None received

15 Any Other Business

DG reported that lamppost number 1 at the top of Windmill Road has been damaged by a vehicle; clerk to report.

RS reported that a wild boar had been sighted in East End and that residents should take care

Date and time of next meeting: Thursday 9 April 2015 at 7.30 pm.

The meeting closed at 8.35pm.

Chairman Date