

**MINUTES of the meeting of North Leigh Parish Council held in the Youth Centre at the Memorial Hall on Thursday 8<sup>h</sup> June 2017 at 7.30 pm.**

**Present:** G. Matthews (Chair), S. Cusick (Vice Chair), I. Hogg, D. Fettes, J. Nicholson, P. Lawrence, C. Frost

**In attendance:** Allison Leigh (Clerk)

**44/17. Apologies:** H. St John

**45/17. Minutes**

Minutes from 11.05.17 were approved and signed.

**46/17. Public Forum**

Nev Andrews of Virgin Media was in attendance. He reported that their compound has been moved off of Cuckamus Green. C. Frost indicated she is happy with how things are as long as the grass goes back to the way it was. A. Leigh to look into any financial ramifications with McNicholas, Virgin Media's Build Partners. Steve Pye of Virgin Media is the person to go to with any issues on this front.

Nev Andrews reported that Virgin Media will be organising a Community Information Event for residents in the Memorial Hall. A. Leigh to get the contact details for the hall to Steve Pye for booking a date/time.

**47/17. District and County Councillors Report:** None

**48/17. Thames Valley Police Report:** None. A. Leigh reported that TVP are happy to give more regular updates and will get the meeting dates to TVP.

It was reported there had been a road accident on the corner of Park Road by Eynsham Hall. Councillors felt the road traffic is quite difficult there and a sign coming out of Eynsham Hall indicating to slow down might be helpful. A. Leigh to write a letter to this effect to Eynsham Hall.

**49/17. Parish Councillor Vacancy:** This is in progress with interviews to be scheduled shortly.

**50/17. Neighbourhood Plan - update:** A. Leigh reported that Tom McCulloch from Community First Oxfordshire had attended the APM/AGM to discuss the differences between Neighbourhood Plans and Community Plans. The council agreed to talk with other councils regarding their experiences with these types of plans.

G. Matthews to contact Graham Naggs of Hailey Parish Council with regards to their plans and see if he will come and speak at a PC meeting.

**51/17. Windmill:** G. Matthews reported that the Society of Preservation of Ancient

Buildings indicated the Windmill is one of only 3 tower windmills in the country, making it very interesting historically. D. Fettes will make enquiries as to the inspection of the Windmill.

The Windmill to be on the agenda for July's meeting.

**51/17. Village Spring Clean:** C. Frost reported that this was a successful event and has done a thank you to those who helped. There were 8/9 bags of rubbish collected and it lasted 2.5 hours.

Note: There were 2 number 51s on the agenda.

**52/17. Planning Applications:** The council agreed to the following responses on the following Planning Applications.

<u>Planning Application Number</u>	<u>Address</u>	<u>Date Received</u>	<u>Date Due</u>	<u>Response</u>
17/01485/HHD	Kingston Cottage New Yatt Road North Leigh	22 <sup>nd</sup> May 2017	12 <sup>th</sup> June 2017	No objections
17/01404/HHD	20 Windmill Road North Leigh	23 <sup>rd</sup> May 2017	13 <sup>th</sup> June 2017	No objections
17/01687/FUL	Farm Buildings Wilcote Manor Farm Wilcote	24 <sup>th</sup> May 2017	14 <sup>th</sup> June 2017	No objections

It was reported that Planning Applications 17/01736 for Lower Riding Farm was approved on appeal with conditions.

#### **53/17. Open Spaces Report**

- **School Playground lease:** I. Hogg reported this is ongoing. I. Hogg to speak to H. St John and L. Walker about it. The asset list will need revising????

The School Playground lease to be on agenda for July.

The Adventure Playground lease is also up for renewal.

- **Playground inspection/reports:** I. Hogg reported the grass hasn't been cut on his last inspection of the Adventure Playground. A. Leigh has contacted WODC regarding the cleaning of the Adventure Playground and what it covers, but has not had a response. A. Leigh to follow up.

A. Leigh to look into ROSPA inspection date.

C. Frost reported that Cuckamus Green is looking good, but will keep an eye to be sure the grass is growing well where the Virgin compound had been.

A. Leigh reported there had been a complaint regarding dog fouling. A. Leigh to put a notice in the Nor'Lye News.

- **OCC/WODC grass cutting/rural cuts:** It was reported that the junction outside the Mason Arms needs cutting. The council thought perhaps whoever cuts Cuckamus Green could carry on to cut this area. No decision was made.

#### 54/17. Finance

##### *Payments since last meeting*

<u>Payee</u>	<u>Item</u>	<u>Cheque number</u>	<u>Amount</u>	<u>Date</u>
WODC	Adventure Playground Cleaning	102623	132.07	25/05/17
WODC	Cuckamus Green Windmill Heights St Marys Churchyard Cemetery	102624	464.10	25/05/17
Allison Leigh	Mileage and expenses	102625	55.99	08/06/17
North Leigh Memorial Hall Trustees	Room hire for AGM 25/05/17	102626	26.50	08/06/17
Allison Leigh	Clerk Salary	102628	440.56	08/06/17
Came and Company	Insurance renewal	102629	674.79	08/06/17

North Leigh Youth Project	Meeting room hire 8/6/17	102630	20.00	08/06/17
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*Receipts since last meeting*

None.

*Account Balances as of 31/05/17*

Community Account  
GB50MIDL40470760614815

£ 16,291.06

Business Money Manager  
GB34MIDL40470771294318

£ 39,234.17

**55/17. Cemetery/ Churchyard:**

- **Activity:** A. Leigh reported there had been requests for plots, but no new activity.
- A. Leigh reported that there had been a number of complaints regarding the Cemetery. There have been flower pots moved off of graves and some thrown in bins. A. Leigh to contact WODC regarding this.

**56/17. Traffic/Highways Matters/Speedwatch:** P. Lawrence has sent a spreadsheet of timings to councillors.

H. St John asked for it to be noted that he questions what the District Council is going to do about traffic with new developments.

Traffic with new developments to be an agenda item for July.

**57/17. Correspondence**

- D. Fettes received a letter from the OCC Highways Records Manager with regards to an enquiry regarding Cuckamus Lane. The letter has a plan attached indicating the highways maintainable at the public expense in the area of interest.
- The council has received a letter from Joanna and Gavin Clark. The letter asks for consideration to be given for a zebra crossing in between the Memorial Hall and the school on Park Road. The council agreed that this is a highways matter, but does sympathise with the request. A. Leigh to send the letter to L. Walker and to write to the Clarks informing them of this.

**58/17. Matters for report: To raise matters for discussion without decision or items for next meeting:**

G. Matthews to send footpath map information to Rachel Livingstone.

**Date and time of next meeting:** Thursday 13th July 2017 at 7.30 pm.

The meeting closed at 10:00pm.

Chairman .....

Date .....