

MINUTES of the meeting of North Leigh Parish Council held in the Memorial Hall on Thursday 12th April 2018 at 7.30 pm.

Present: G. Matthews (Chair), S. Cusick (Vice Chair) (SC), D. Fettes (DF), P. Lawrence (PL), I. Hogg (IH), J. Nicholson (JN), Andy Clements (AC), Harry St John (Parish and District Councillor) (HSJ) and L. Walker (County Councillor) (LW)

In attendance: Allison Leigh (Clerk) (AL)

1/18. Apologies for absence: C. Frost (CF)

2/18. Declarations of interest: None

3/18. Minutes of meeting held on 8th March 2018: The minutes were approved and signed with one change from GM.

4/18. Public Forum: None

5/18. District and County Councillors Report:

WODC

HSJ reported that he attended a locality meeting with WODC and OCC. The main topic of discussion was potholes. It was reported at the meeting that OCC are behind in repairs due to the winter weather and are working to catch up. HSJ will e-mail Paul Young from highways to clarify the spec of what constitutes a pothole. LW pointed out that Fix My Street is not part of OCC, but rather a charity.

HSJ felt that the meeting was a good way of opening lines of communication between WODC and OCC.

HSJ reported that the council has responded to the local plan and AL to put the response in the NLN. HSJ has the minutes of the meeting on the Local Plan. He indicated there is an issue with how lorries are being managed.

HSJ indicated that within a month we should hear what the inspector has said and then the final report will be prepared.

It was reported that 26% of the county is an Area of Outstanding Natural Beauty.

HSJ reported on Community First projects such as community buses and transport.

HSJ touched on the Growth Deal of Oxfordshire. The Oxfordshire Growth Board comprises the six councils: Cherwell District Council, Oxford City Council, Oxfordshire County Council, South Oxfordshire District Council, Vale of White Horse District Council and West Oxfordshire District Council, together with the county's Local Enterprise Partnership (OxLEP). Under the terms of the deal the Government will provide Oxfordshire's six local authorities with £60 million of funding for affordable housing, £150

million of funding (£30m for five years) for infrastructure improvements that will benefit existing communities and unlock new development sites.

HSJ mentioned Oxfordshire Growth Board backs infrastructure funding bid to support garden towns and villages.

See Attachment 1 from Cllr Ian Hudspeth.

OCC

LW reported on the Park and Ride in Eynsham East and West. He indicated a slip road by the A40/A44 is being worked on.

He reported that he attended Hailey's PC meeting where Occupation Lane was discussed.

LW reported the potholes on Park Road ?? have been repaired.

He reported that there had been a report of trees being taken down at the Bellway site. He indicated that the trees were not in OCC's tree monitoring map and that Bellway will not re-plant these for the above reason.

LW had had some complaints about mud on the road, but he indicated there isn't much that can be done due to it being a building site.

HSJ indicated he has spoken to WODC about work not starting before 7:30am.

LW mentioned the proposed development of 10 homes by the old garden centre and indicated there isn't much OCC can object to on this.

6/18. Thames Valley Police Report:

- **NAG meeting update:** HSJ reported that there had been a NAG (Neighbourhood Action Group) meeting on the 19th March. The minutes are Attachment 2. Sophie Hebdon has been seconded to look over the North Leigh patch, but there is no formal replacement for Sandra Syphas as of yet. HSJ is asking TVP what their 7% increase on the precept for council tax.

HSJ reported there have been some issues with drug use in Eynsham and advised the PC to keep eyes open for any suspicious activity in North Leigh.

HSJ advised the Neighbourhood Watch is not fully up and running in North Leigh.

7/18. Neighbourhood Plan: It was discussed that as to what the next steps would be for the NP. SC suggested creating a questionnaire that would be leafletted to all households. AL to ask the clerk of Wootton about the questionnaire as well as East Hagbourne PC where she is also clerk. The council feels about 5 questions would be good.

8/18. Spring Clean: CF was not in attendance, but AL reported that the Village Spring Clean will take place on Sunday 13/5/18 from 11am – 1pm. HSJ is looking at the state of rural lanes in the Parish and asking if there are people who would like to help with working on tidying them up. HSJ to do some follow up on this.

9/17. General Data Protection Regulation (GDPR): AL reported that she has done a data audit for the council and sent it to OALC for advice. They are unable to advise due to volume. AL will circulate the audit. AL advised she is going on a data audit course from OCVA and the council agreed to share the cost with another council.

ACTION: AL will e-mail Keith Butler for further advice.

10/18. Dispute resolution for Parish and Town Councils: CF had asked for this to be on the agenda, so it has been deferred to the next meeting.

11/18. Library: IH, CF and AC attended a meeting regarding the Friends of the Library. It was confirmed that the Friends of the Library is running and has a Chairman who is a volunteer and not a North Leigh resident. The council agreed that it would be good to see the minutes:

ACTION: AL to ask Graham White for a copy of the minutes and those going forward.

12/18. Planning Applications:

<u>Planning number</u>	<u>Address</u>	<u>Date received</u>	<u>Date comments due</u>	<u>Comments</u>	<u>Decision</u>
18/00721/HHD	Michaelmas Cottage Church Road North Leigh	15/3/18	13/4/18	North Leigh Parish Council has no objections to this planning application. It would like to ask for clarification as to the parking arrangements due to it being a 4 bed dwelling with the removal of a garage.	
18/00576/S73	Wilcote Manor Farm Wilcote Chipping Norton	15/3/18	13/4/18	No further comments	
18/00832/LBC	Windmill House 9 Park Road North Leigh	27/3/18	17/4/18	North Leigh Parish Council has no objections to this planning application. It would like to note that the applicant has failed to deliver the improvements granted approval three years ago and urges the applicant to implement these proposals. The building has become an eyesore in the village and all	

				improvements would be welcomed.	
18/00885/HHD	2 Common Road North Leigh	3/4/18	24/4/18	North Leigh Parish Council has no objections to this planning application. It would like to ensure that all 4 proposed car parking places are fully accessible and have adequate sight lines when leaving the site.	

- Update on Bellway 17/02463/RES: It was reported that the reserved matters for the Bellway application were approved.
- Naming of 2 new streets in Bellway development: AL mentioned the question of street naming. The council agreed to Breakspear Way and Gough close as those 2 families lost several family members in WWI and this is the centenary year.
- S106 monies: The question of Section 106 monies was discussed and the council agreed to wait until the lease of the Children's Playground was sorted to discuss. The amount is in the realm of £7600.

13/18. Open Spaces Report

- **Adventure Playground lease:** AL reported that this has been completed.
- **School Playground lease:** AL reported she has an e-mail in to OCC to get the lease.

ACTION: AL to follow up with OCC again regarding this.
- **Playground inspection/reports:** IH reported all was fine.
- **Cuckamus Green report:** CF reported all was fine with Cuckamus Green.
- **Noticeboards:** AL reported she has asked for 3 quotes and received one back for £1956 + VAT for a 2-bay board to hold 9 A4 portrait pages per bay and £2922 for a 3-bay board to hold 9 A4 pages per bay. GM asked if this included installation, which it does not, so AL to ask for a priced and advise once she has the other quotes.

14/18. Finance:*Payments to be authorised*

<u>Payee</u>	<u>Item</u>	<u>Cheque number</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Date</u>
Allison Leigh	Clerk Salary	102796	440.76	0	440.76	30/4/18
Allison Leigh	Mileage and expenses	102797	114.08	.66	114.74	12/4/18
WODC	Adventure playground cleaning March	102798	110.06	22.01	132.07	12/4/18
NLYP	Room hire	102799	20.00	0	20.00	12/4/18
PWLB	Loan installment	Direct debit	3751.89	0	3751.89	3/4/18
WODC	Windmill Heights shrubs and hedges (17/1/18), Rose beds (17/1/18), NL Cemetery hedges (17/1/18)	102800	303.35	60.67	364.02	12/4/18
Scribe	Annual software license	102801	283.00	56.60	339.60	12/4/18
Tetbury Accounting	Payroll administration for 4 th QTR and year end	102802	180.00	36.00	216.00	12/4/18
OALC	Finance training course for Carol Frost	102803	80.00	16.00	96.00	12/4/18
OCVA	GDPR training for A. Leigh – half paid by NLPC	102804	42.50	0	42.50	12/4/18

Receipts since last meeting

<u>Payee</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
HSBC	Bank interest	7.77	2/3/18
Greens Funeral Services'	Baggott interment fees	75.00	15/3/18

Account Balances as of 31/3/18

Community Account GB50MIDL40470760614815	£12,921.21
Business Money Manager GB34MIDL40470771294318	£45,502.61
<i>Reconciled accounts as of 31/3/18 (Year-end figure)</i>	£57,963.06

AL presented the variances from last year to this year as well as spend against budget for the past month. The council asked if a report for the spend against budget for the entire year could be generated.

ACTION: AL to check with Scribe on this.

- **OPFA membership:** the council agreed to become members of OPFA.

15/18. Cemetery/ Churchyard:

- **Activity:** AL reported there is a burial to take place on 13/4/18.

AL reported she is working on update regulations and fees for review.

It was reported that the wall is in disrepair. AL to check with Steve Legg to ensure he is aware of this and the council believe this is the responsibility of the PCC.

It was reported that the Cemetery gates may need replacing. AL to check with Eynsham Park Sawmill and will put the gates on the 10th May agenda.

16/18. Traffic/Highways Matters/Speedwatch

AC reported that Speedwatch exercises have been taking place approximately 4x/month. He reported that 10-20% of drivers have been travelling in excess of 35mph.

AC asked if AL had checked with insurers with regards to those involved with Speedwatch. AL indicated she had but hadn't heard so will follow up.

ACTION: AL to follow up with insurers with regards to those involved with Speedwatch.

17/18. Correspondence:

GM reported he had send a letter to Gillian Gosh expressing the council's wish to support the application to re-open Occupation Lane.

18/18. Matters for report: To raise matters for discussion without decision or items for next meeting:

IH asked about the Standing Orders as the council has received updated model orders from OALC. AL indicated that she will be comparing the East Hagbourne PC orders, which the council previously agreed to adopt at the AGM, against the new ones. AL will e-mail a draft closer to the AGM.

JN reported that the deed for Memorial Hall has been transferred.

It was reported that the Annual Parish Meeting (APM) and Annual General Meeting (AGM) will be held on Thursday the 24th May. It was confirmed there will also be regular PC meetings on the 10th May and the 14th June. SC sends apologies for the APM and AGM as does AC.

It was discussed that at the APM the council would like reports from WODC, OCC and Thames Valley Police.

Date and time of next meeting: Thursday 10th May 2018 at 7.30 pm.

The meeting closed at 9:30pm.

Chairman

Date

ATTACHMENT 1

WODC REPORT

POTHOLE FUND BOOSTED TO REPAIR ROADS AFTER WINTER DAMAGE

Central Government has announced that local roads badly affected by recent winter weather will benefit from a further £100 million to help repair any potholes and other storm damage, Transport Secretary Chris Grayling announced on 26 March. Nationally, this money will help repair almost 2 million potholes as well as help protect the roads from any future severe weather. This is on top of the £75 million in government funding already given to councils from the Pothole Action Fund this year, as well as the additional £46 million boost for highways authorities announced just before Christmas. Around 7 million potholes across the UK will be filled due to this money, announced in the 2016 Budget. Oxfordshire's share of these funds comes to nearly £3m.

GOVERNMENT MINISTER SIGNS £215M GROWTH DEAL FOR OXFORDSHIRE

Housing Minister Dominic Raab visited Heyford Park near Bicester last month to sign a deal to deliver a £215m investment in transport infrastructure and affordable housing in Oxfordshire. The Minister met Councillor Yvonne Constance, the county council's Cabinet Member for Environment and Economy. The deal was signed by all six members of the Oxfordshire Growth Board: Oxfordshire County Council, Oxford City Council, Cherwell District Council, West Oxfordshire District Council, Vale of White Horse District Council and South Oxfordshire District Council. March also saw the Oxfordshire Growth Board announce the first year of projects to be funded by an initial release of £30m for infrastructure projects as part of the Deal agreement. Government road money is for major improvements and cannot be used for day-to-day maintenance, but the investment will help to improve the overall standard of the road network.

HOUSING INFRASTRUCTURE FUND (HIF)

On 21 March the Government announced 44 bids which have made it through to stage 2 of its Housing Infrastructure Fund (HIF) to fund major infrastructure projects. Two of the three HIF bids submitted by OCC last autumn on behalf of Oxfordshire made it through and will now progress to a co-development stage:

Didcot Garden Town – £171m is sought for transport improvements including a Didcot Science Bridge and A4130 dual carriageway, a new river crossing at Culham and Clifton Hampden Bypass. This would support the delivery of over 22,000 homes in Didcot, Culham, Harwell and Berinsfield. Additionally, up to £70m of cycle and other sustainable transport improvements are proposed for inclusion in the bid plan.

West Oxfordshire Garden Village – £135m is sought for further upgrades to the A40, building on existing schemes and based on the approved A40 Long Term Strategy including development of the Rapid Transit network and additional highway capacity on A40 transport corridor. This would support the delivery of over 10,000 homes in Witney & Carterton, and around Eynsham.

Detailed business plans will now be developed for the £300 million of transport infrastructure investment behind these two bids. The Growth Board partners expect to hear this autumn whether or not the two bids going through have ultimately succeeded.

COUNCILLOR PRIORITY FUND

As announced in last month's report, all Oxfordshire County Councillors now have a £15k budget to allocate to highways or community projects within their parishes. I invite applications for funding proposals, I will be looking how I can maximise the funding by match funding or pump priming with local organisations.

LIVE WELL OXFORDSHIRE WEBSITE CAMPAIGN

The OCC Adult Social Care Team is running a campaign to raise awareness of its *Live Well Oxfordshire* website. *Live Well Oxfordshire* brings together over 2,000 services and activities in one easy to search online directory – from residential care homes and care services that help people stay living at home, to transport services to get them out and about and new hobbies to enjoy. Residents can find useful information and advice on a range of subjects – all aimed at giving them greater choice and control over the support and services they, or a loved one, need. Details here: www.oxfordshire.gov.uk/livewell

FORMER COUNTY COUNCIL DEPUTY LEADER DIES

My statement regarding the sad passing of Rodney Rose:

"It was with great sadness that we have learned that Rodney Rose, the deputy leader of Oxfordshire County Council until last year, died last month. I will miss him greatly as a friend and colleague. I worked closely with Rodney for many years. He was a tireless and dedicated local councillor representing Charlbury and Wychwood. As a long-serving member of the Cabinet, he had wide-ranging responsibilities for council services. He was a tireless champion of Oxfordshire's fire and rescue service. He represented the county council on several major projects that will benefit Oxfordshire, including the east-west rail scheme and the planned flood alleviation scheme around west Oxford. These will be his legacy as a public servant. On behalf of everyone at Oxfordshire County Council who knew and worked with him, I send his family our deepest condolences

Cllr Ian Hudspeth

07956270 318

ian.hudspeth@oxfordshire.gov.uk

ATTACHMENT 2

**Eynsham Area
Neighbourhood action group
Minutes of Meeting.**

Date: 19th March 2018

Members present: PCSO Helen Keen, Gordon Beach, Harry StJohn, Charles Mathew, Rose Green, Lindsey Mills, Ron Hollis (chair)

Agenda Item 1: Apols; Stewart Clifton, Jose Eaton, Julie Perrin

Item 2: Approval of minutes of meeting of 13th November 2017, Matters arising; Item 4, Still concern over drug problems on Eynsham playing fields, will remain as a priority for the area. The priority for North Leigh to be dropped as no further concern over vehicles in Church Road car park.

Item 3, Burglary packs to be collected from Witney.
Item 3: Neighbourhood review. Graffiti problems in North Leigh, all graffiti removed.
Recent Arson, offenders known, but no direct evidence as yet. Eynsham drugs problem, still carrying on at playing fields car parks, also an area problem is a known motorcycle/scooter group. RO's are known and being investigated.
In reply to queries on police support in Eynsham, it was clarified that with Sandra, Martyn and Sgt Bell leaving the force, Helen was now the only Eynsham based police unit. Concern was raised that although crime rates are currently low would an increase in crime locally be able to be handled. Also a vote of thanks was requested and passed to Helen for her work locally.

Item 4: Actions and reports.
Eynsham Speedwatch, still in formation, PC Rob Webb is now Speedwatch Co-ordinator.

On Neighbourhood watch Helen reports good progress on setting up and supporting the watch, now popular with several villages having watches including Eynsham, Cassington and other villages. Some problem getting Aston interested, and the cost (£6) per sign may be a discouragement. Parish councils, Eynsham North Leigh and Stanton Harcourt represented at the meeting offered financial support. Will match any funds offered, hence if 4 signs ordered 8 will be supplied.

Looking at area priorities, as discussed under Item 1, Eynsham drug problems will remain a priority for the next 3 months, however the second priority will now be looking at problems with dog mess on recreational areas within the NAG area, eg Eynsham playing fields, this also as it seems that WODC no longer have a dog warden.

Item 5:

AOB

Concern from Cassington PC re cars dumped in Bell lane.
Known problem, possibly dumped by immigrant trying to provide
for illegal immigrants visiting, further investigation to come,
residents of Bell lane to keep an eye out for further activity.

Item 6:

Dates of next meeting; 4th June and 23rd July 2018.