

MINUTES of the meeting of North Leigh Parish Council held in the Memorial Hall on Thursday 11th April 2019 at 7.30 pm.

Present: G. Matthews (Chairman), S. Cusick (Vice Chair) (SC), Councillors I. Hogg (IH), J. Nicholson (JN), D. Fettes (DF), Andy Clements (AC), Julie Minch (JM), District Councillor H. St John (HSJ) and County Councillor Liam Walker (LW)

In attendance : Allison Leigh (Clerk) (AL)

1/19. Apologies for absence: C. Frost (CF)

2/19. Declarations of interest: None

3/19. Minutes of meeting held on 14th March 2019: The minutes were approved and signed.

4/19. Public Forum: None

5/19. District and County Councillors' Reports:

OCC

LW reported that he held a meeting in Freeland regarding the 11 bus which was very well attended. Stagecoach have extended the service until 24/5/19. In terms of a future with community transport, this is still up in the air as the numbers of passengers is very low.

LW confirmed that £1M will be spent on the 233 bus.

LW noted that the speed humps by the Bellway site are temporary and will be changed.

LW confirmed that OCC will not be prepared to do any works on the footpath across from Park Close on Park Road.

West Oxfordshire District Council (WODC)

HSJ reported he had a meeting with Bellway asking again if there is a proper Construction Management Plan. The question arose as to whether or not matters arising can be enforced if there is no plan. HSJ has tried to contact the enforcement team, but has not had any reply.

HSJ noted that WODC is arranging a working party to tackle single-use plastic.

HSJ reported he is not aware of how many homes have been sold at the Bellway site. It was noted that the council should invite Les McMahon from Bellway to the Annual Parish Meeting, which AL will do. If Bellway can attend, AL will put this in the Nor'Lye News.

6/19. Thames Valley Police Report: HSH reported he attended the Community Resilience Forum, which is the new version of the NAG (Neighbourhood Action Group). The Deputy Police and Crime Commissioner was in attendance. HSJ indicated nothing about the meeting was different other than the name. It was reported that drugs have been an issue in Eynsham. Evidence has been provided to police, but no visible actions have been taken. The worry is that the activity involves the dealing of drugs and county lines activity. It was noted that if anyone sees anything suspicious, they need to report it.

The issue of speeding was also raised. HSJ has sent the latest evidence to the Deputy Police and Crime Commissioner indicating that North Leigh is in need of a speed van for ticketing. HSJ asked how many speed vans Oxfordshire has.

7/19. Annual General Meeting (AGM) and Annual Parish Meeting (APM): The council agreed to hold these 2 meetings on the same evening, but hold the regular monthly meeting on a separate night. The date for the AGM and APM will be Thursday the 23rd May at 7pm providing the hall is available. The plan is the AGM will be from 7-7:30pm and the APM will begin at 7:30pm.

The council agreed to have drinks and nibbles at the meetings and SC will purchase these to be reimbursed by the council.

8/19. Salt bins:

- **Bridewell Close:** It was reported that the salt bin on Bridewell Close will remain there until the houses on the Bellway site have all been built at which time it would be moved to that site. However, if it is seen that it is being used by residents in its current location, it will remain where it is.
- **Salt Storage:** AL reported that she has received a Tenancy at Will from WODC for the storage of the salt bags currently at Richard Langley's home and IH has agreed to review this and subsequently look to have the salt transferred to this site.

9/19. Litter Pick: The litter pick took place the weekend of the 23rd/24th March and 13/14 bags of rubbish were collected.

It was noted that the Adventure Playground was very problematic in terms of litter. AL will work to get a new schedule from WODC and clarify exactly what area they pick. She will have them notify her of the date they are next coming so the area can be inspected by a councillor before and after the pick. The goal is to ascertain where the problem lies and fix whatever isn't working accordingly.

10/19. Website Accessibility: GM reported he has not progressed on this. This is to go on the May agenda.

11/19. Field in front of the Windmill: AL reported that based on a conversation with CF she has contacted the fire department with regards to the grass on the field in front of the Windmill being a fire hazard. They have asked for measurements and AL has been provided with an estimate which she will pass along to the fire department.

It was noted that there are do not park signs in front of the Windmill. It was noted that this is causing dangerous parking, but as this is a legal boundary, it was felt that there is nothing that can be done. HSJ will ask WODC to come to the village and have a look as part of the problem is that there is no defined footway along this area.

11/19. Emergency Planning Survey: AL noted that she has received an Emergency Planning Survey from OCC, which is to be filled out by the 23rd May if the council wishes. The council would like to fill this out and AL will contact the Hall, School, and Margaret Dixon about using the Hall, School, Church and Turner Hall as reception areas in case of emergency.

HSJ enquired about an overall emergency plan, but the council felt that the survey should be sufficient for the needs of the village.

13/19. Planning Applications:

<u>Planning number</u>	<u>Address</u>	<u>Date received</u>	<u>Date comments due</u>	<u>Comments</u>
19/00598/HHD	20 Perrott Close North Leigh	13/3/19	12/4/19	North Leigh Parish Council has no comments on this planning application.
19/00614/HHD	Wisteria Cottage East End North Leigh	14/3/19	12/4/19	North Leigh Parish Council has no comments on this planning application.

19/00947/HHD	The Cottage The Green East End North Leigh	28/3/19	18/4/19	North Leigh Parish Council has no comments on this planning application.
19/00793/HHD	Windrush The Green East End	4/4/19	25/4/19	North Leigh Parish Council has no comments on this planning application.

- **Update on Bellway Development:** See agenda item 5/19: WODC report.
- **S106 monies:** HSJ mentioned the pre-school are looking for donations to do work on the play space. The council felt that the pre-school would benefit from looking at the Jim Cousins Trust. HSJ thought that perhaps S106 monies could be used for this. AL has heard that Claire Bromley from WODC is the person to contact regarding S106 monies. She will look to set up a meeting to discuss these. It was noted that the council cannot promise S106 monies to the pre-school at this time as they are still in an uncertain stage.

14/19. Open Spaces

- **School Playground lease:** IH reported that the lawyer reviewing this is on holiday and IH will follow up upon his return.
- **Playground inspection/reports:** IH reported that he is working on sourcing a repair for the rocking horse at the school playground.

It was noted that the bin inside the school playground is in need of replacing. AL was not aware of this and will contact WODC about this new request.

- **Cuckamus Green report:** AL has not had a report on this.
 - o **Dog fouling:** AL reported she had received an e-mail about dog fouling on Cuckamus Green. The resident felt that people are not exercising their dogs on Cuckamus Green, but just using it as a dog toilet. AL will put a note in the Nor'Lye News to remind people this is a play area and suggest another area for this purpose.

- **Bus Shelters:** It was noted that LW was looking into the monies for some shelters. It was noted that DF will get quotes for a bus shelter by Cuckamus Green and 2 by the Masons – one on either side of the road.
- **Bins in need of replacing/repair:** AL reported she has heard from WODC and the bins at Cuckamus Green, Adventure Playground and outside the primary school will be replaced. In addition, the following dog bins will either be repaired or replaced: Park Road and Adventure Playground. WODC noted that the bin at North Leigh Common is owned by the Parish Council. The council agreed this bin does not need replacing.

AL noted that she had received a voice mail to say that the noticeboards will arrive on Thursday the 18th April. AL noted that the company will dismantle the noticeboards, but not take them away. AC noted he is happy to dispose of them and AL to contact him on the day.

15/19. Cemetery/ Churchyard:

- **Activity:** It was noted there have been 2 burials since the last meeting and one ashes burial will take place on Easter Sunday as the family has been given approval by the council.
- **Request of additional hedge cutting/wall repair:** AL noted she had received an e-mail from Steve Legg asking if the Parish Council could ask BGG for a quote on cutting an additional part of the hedge. AL will follow up and report back to Steve Legg. He also asked if the council could assist with a collapsed portion of the boundary wall of the car park. HSJ indicated that the Wychwood Project is working on projects of this nature and may be able to assist. HSJ will contact Steve Legg about this.

16/19: Finance report:

Payments to be authorised

<u>Payee</u>	<u>Item</u>	<u>Cheque number</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Date</u>
Allison Leigh	Clerk Salary	102893	453.37	0	453.37	30/4/19
Allison Leigh	Mileage and expenses	102894	54.00	0	54.00	11/4/19
WODC	Adventure Playground cleaning	102895	117.22	23.44	140.66	11/4/19
North Leigh Youth Project	Room hire	102896	20.00	0	20.00	11/4/19

North Leigh Youth Project	Donation	102897	2000.00	0	2000.00	11/4/19
PWLB	Loan payment	Direct debit	2613.75	0	2613.75	1/4/19
OALC	Subscription 2019 2020	102898	307.56	61.51	369.07	11/4/19
Tetbury Accounting	Payroll	102899	180.00	36.00	216.00	11/4/19
HMRC	PAYE	102900	91.40	0	91.40	11/4/19
Grundon	Cemetery waste	102901	4.20	.84	5.04	11/4/19u

Receipts since last meeting

Payee	Item	Amount	Date
WODC	E-planning equipment reimbursement	499.38	27/3/19
SR Childs	Exclusive Rights of Burial and interment fees for Mr Blake	400.00	5/4/19
Peter Smith and Son	Exclusive Rights of Burial and interment fees for Mrs Crow	800.00	8/4/19
WODC	Precept	17,252.00	5/4/19
WODC	Grant	248.00	5/4/19

Account Balances as of 31/3/2019

Community Account £14,717.00
GB87HBUK40470760614815

Business Money Manager £51,485.56
GB71HBUK40470771294318

Reconciled accounts as of 31/3/2019 £65,408.37

The council asked for AL to provide information on the Public Works Loan Board schedule for 2019 2020. AL will follow up on this.

- **Pre-school play space at North Leigh Primary School:** See agenda item 13/19: S106 monies

17/19. Traffic/Highways Matters/Speedwatch: AC reported he has been using the police team's speed equipment, but has had to bring it to Hailey. While AC felt the equipment was good, he reported it didn't appear to have an effect on speeding in East End.

AC will continue to borrow equipment from LW and will get more indicative pricing for equipment for the next meeting.

HSJ raised the idea of each parish in Oxfordshire contributing £500 annually towards a speed van and officer. He will continue to look into this.

18/19. Correspondence:

- **Eynsham Hall:** AL reported she had a letter regarding the future development plans for Eynsham Hall. The council asked AL to invite the parties involved with Eynsham Hall to the Annual Parish Meeting. If they are able to attend, AL will put this in the Nor'Lye News

AL reported she had an e-mail inviting councilors to Oxfordshire Cotswold Garden Village Design Charrette.

AL reported she had circulated information on Wild Oxfordshire and Earthwatch's Evenlode Catchment Champions event.

19/19. Matters for report: To raise matters for discussion without decision or items for next meeting: SC reported that the daffodils and tulips planted in November are in bloom

It was noted that the A4095 could use a litter pick.

JM reported she attend North Leigh Youth Project's recent meeting which wasn't well attended. She reported the project is well attended by children and their finances are good, but they are needing to raise more funds for future endeavours.

It was reported that North Leigh Football Club had sent a letter to residents requesting donations.

AC reported that he had attended a recent library meeting and there have been expressions of interest in the Friends of North Leigh Library. A logo has been selected and events are being planning. AC will inform the council when the group would like the £50 donation for prizes, which has been agreed by the council.

HSJ and LW sent apologies for the meeting on the 9th May.

Date and time of next meeting: The next Parish Council meeting will be held on Thursday 9th May 2019 in the North Leigh Youth Centre of the Memorial Hall. The Annual General Meeting and Annual Parish Meeting will be held on Thursday the 23rd May 2019 in the Memorial Hall.

The meeting closed at 9:30pm

Chairman Date.....