

MINUTES of the meeting of North Leigh Parish Council held in the Youth Centre at the Memorial Hall on Thursday 12 January 2017 at 7.30 pm.

Present: G. Matthews (Chair), S Cusick (Vice Chair), H. St John, J Nicholson, I. Hogg

In attendance: Allison Leigh, Appointed Clerk to the Council, Ray Hall, Liam Walker (OCC)

1 Apologies: C. Frost, R Riley, P. Lawrence, D. Fettes

2 Declarations of interest:

GM declared a non-pecuniary interest for agenda item 14 in reference to a letter from Pauline Lakey.

3 Minutes

Minutes from 13.10.16 and 08.12.16 were approved and signed.

4 Matters Arising

Grass Cutting – There was a discussion around the ongoing contract of grass cutting and managing the contracts. Jon Gammage, Parish Clerk to Long Hanborough had contacted GM in the interest of perhaps joining on an annual contract for additional cuts with WODC.

There was agreement that some of the cutting needed improvement. AL is to contract WODC and ask them to advise each time they've done a cut. From there the PC will be able to monitor the cut and HSJ agreed to do the monitoring.

Ray Hall – Presentation to Witney on Oxford Transport Group – Witney Town Council has asked Ray Hall to look at doing a Neighbourhood Plan. He wishes to engage other parishes and NLPC is willing to participate in ongoing discussions on this.

One of the proposals is a new railway funded by residential developers. Ray Hall is to send a copy of the proposal to NLPC.

Eynsham PC Neighbourhood Plan – Council agreed to review the Eynsham NP with the view to work on a NP for North Leigh. Council felt it is important to utilise an independent group.

JN is to put a notice in the Nor Lye news regarding the NL NP. AL is to contact WODC regarding next steps in preparing a NP.

5 Planning Applications and Correspondence.

WODC Planning Decisions at 12.12.2016 and 9.01.2017 Committee Meetings

<u>16/03014/HHD</u>	<u>Sturt House, EastEnd</u>	
Conversion of detached garage to office		APPROVED
<u>16/03253/HHD</u>	<u>Langdale, New Yatt Road</u>	
Alteration and extensions to dormer and raising gable end to create additional bedroom and enlarged bathroom.		APPROVED
<u>16/03503/CND</u>	<u>Church Farm Cottage, Church Road</u>	
Discharge of provision 4 of permission 16/01771/LBC (prior approval of architectural details)		APPROVED
<u>16/01902/OUT</u>	<u>Kler, New Yatt Road (north side)</u>	
Erection of 40 houses		APPROVED
<u>16/03440/HHD</u>	<u>The Close, New Yatt Road</u>	
Erection of single story timber building for use as garden room.		REFUSED

North Leigh PC Planning Comments

<u>16/04105/FUL</u>	<u>Wilcote Grange Farm</u>	
Erection of greenhouse		SUPPORT
<u>16/03933/FUL</u>	<u>Nursery Road Business Park</u>	
Erection of workshop/office		WELCOME

A copy of planning application notices are to be put on the Memorial Hall notice board.

6 Planning Applications

Rectory – HSJ has received details of Rectory Homes' application to build up to 100 dwellings on the A4095 site.

7 JN & IH – Information from Hanborough Council

JN had a meeting with Hanborough PC Chairman. A1. The PC needs copies of recent Conditions of Approval and Section 106 Agreements from WODC in order to monitor them.

8 West Oxon Plan

The consultation period in December. EIP due to re-open in March/April. The inspector's report due in the summer and the plan due to be adopted early 2018.

HSJ attended the Neighbourhood Action Group in November 2016. Parish and Police reps met.

9 Thames Valley Police Report

None reported.

10 Open Spaces Report

Playground inspection/reports: It was discussed that if the schools needs enlarging due to development, perhaps a new playground is needed. IH to contact the county to obtain a copy of the lease.

OCC/WODC grass cutting and elect sub-committee - There was a discussion about creating a grass cutting sub-committee, but Council agreed to wait until a discussion had been had with the other parishes with regard to a contract. GM to circulate a map to help with areas being cut/needing cutting.

11 Cemetery/ Churchyard

There has been one burial since the start of the new year. There have been a few new memorials.

12 Traffic/Highways Matters/Speedwatch

Paul Lawrence is organising Speedwatch. IH submitted an expense for a new speed gun.

OCC will repair potholes. AL to get the e-mail address to councillors as to pothole repair.

13 Appointment of Allison Leigh as Clerk to North Leigh Parish Council

AL and GM to review and sign contract.

14 Footpath adjacent to Puddle End Farm (Mrs Macdonald)

GM to contact Mrs Macdonald. AL to contact LW regarding the contact information for the Footpath Officer for Eynsham.

14 Mr Wiggle, Nic Hallam, Christian Family

Mr Wiggle – There are complaints that the hedge at the entrance to Windmill Heights is problematic. Council is to get a cost to chop it down.

Nic Hallam – no action.

Christian Family – HSJ cut down the weeds growing on the opposite side of the footpath.

14 Correspondence

The council received a letter from Pauline Lakey of the Saddlers Arms Pub. AL read a summary of the letter.

15 Matters for report: To raise matters for discussion without decision or items for next meeting

A letter was sent asking for donations to Revitalise.

It was discussed that the council may wish to have a computer for the clerk.

HSJ is trying to get maintenance to the common back on track.

The new MP is meeting with local councils and GM indicated that he his happy to meet with him.

Date and time of next meeting: Thursday 9th February 2017 at 7.30 pm

The meeting closed at 10:00pm.

Payments

Payee	Amount	Date	Cheque no.	Reason
North Leigh Youth Project	£20.00	12/01/17	102579	Hire of hall for 12/01/17 PC meeting
NPJ	£464.00	12/01/17	102580	Mowing, leaf clearance and hedge cutting
Ian Hogg	£99.00	12/01/17	102581	Radar gun
WODC	£127.98	12/01/17	102582	Fortnightly cleaning of Adventure Playground
Gabrielle Kern	£976.61	12/01/17	102583	Clerk salary September, October, December 2016
Post Office Ltd	£244.00	12/01/17	102584	Clerk PAYE August, September, October 2016

Chairman

Date